

**Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525
MEETING MINUTES
BOARD OF TRUSTEES**

“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of votes taken.”

Thursday, August 14, 2014

7:30 p.m.

CALL TO ORDER – MAYOR RICHARD S. ANDREWS

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, August 14, 2014 at the Municipal Facility, 201 Acacia Drive, and was convened at 7:30 p.m. by Mayor Richard S. Andrews. Village Clerk Joseph Consolo called the roll as follows:

ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews
Trustee Brian T. Bailey
Trustee Tom Hinshaw
Trustee Norman L. Schnauffer
Trustee Matt Walsh
Trustee Amy Jo Wittenberg

ALSO PRESENT:

John Brooks, Chief of Police/Administration
Steve Busa, Treasurer
Joseph V. Consolo, Village Clerk
Richard Ramello, Counsel, Storino, Ramello & Durkin
Edward Santen, Water/Public Works Superintendent

NOT PRESENT:

Trustee Brenda O’Laughlin

For the record, Mayor Andrews noted Board meetings are being videotaped by the Village as well as video or audio recordings by others.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *"I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all"*.

MAYOR'S REPORT – RICHARD ANDREWS

Mayor Andrews reported the following events: the Cure Network is sponsoring a one day no fee clinic for medical dental and vision in September at the LaGrange Park District if anyone is interested, a thank you was also received from the Navy Marine Corp Society to the Village of Indian Head Park for resident donations to that organization in lieu of sending flowers to Senator Radogno's daughter Lisa who passed away and Dennis Schermerhorn's son-in-law who survived the bank building shooting recently is doing much better, Lyonsville Church is hosting a community day and the police department will participate, the Des Plaines Valley Mosquito Abatement District will be spraying in the area and the I & M Canal Heritage Corridor will be hosting the annual Rendezvous in September. Fliers are available at the Village offices. He noted the three year electric aggregation program at a rate of 7.1 cents per kilowatt hour was implemented with Integrys for those that wish to participate and information was sent to residents with a cut-over date to the new supplier that will take place after the September meter reading.

Chief Brooks received a letter from Police Chief Madden who had two incidents in July in his town that involved two back to back accidents involving intoxicated drivers in the area of I55 and County Line Road. He commended Indian Head Park Officer Paul Redtze who assisted in closing the ramp to I55 and Officer Rich Goluszka who lended his manpower in this incident. A letter was also received from Mr. & Mrs. Louis Mini of Pontiac commending Superintendent Santen and his crews in helping to remove rock, sand and mud as a result of several water main breaks in that area.

REPORT/RECOMMENDATION FROM THE PLANNING/ZONING COMMISSION – CHAIRMAN DENNIS SCHERMERHORN (DISCUSSION AND A VOTE WILL TAKE PLACE)

Report and Recommendation from the Planning/Zoning Commission Regarding Petition #182 – a Request for a Front Yard Variance – Approval of an Ordinance Granting a Front Yard Variance – 6449 Blackhawk Trail

Chairman Schermerhorn noted a petition was presented by Mr. & Mrs. Mike Meyer who have a contract on the vacant lot at 6449 Blackhawk Trail. Details of the project were discussed as well as property enhancements and the planned incursions into the setback restrictions imposed by the code. The prospective buyers of the property attempted to comply as much as possible to the building setbacks imposed by the Code and had appeared in a workshop session at a June meeting before the Commission to solicit advice. Mr. Meyer described his proposed construction plans as well as minimizing tree disruption. A 10' front incursion into the 40' setback requirement is being requested, placing the house 30' from the front property line.

The lot is triangular and presents significant building challenges. The neighboring house to the west is as close as 5' to the front property line. A neighbor at the hearing stated he was in favor of the proposed variance as were two other residents in the immediate neighborhood. After a review of the findings of fact and a discussion of the variance proposal the vote was unanimous to send the variance request to the Village Board with the Commission's recommendation for approval for a ten-foot (10') front yard variance as presented for the property at 6449 Blackhawk Trail. Trustee Bailey moved, seconded by Trustee Wittenberg, to accept the report from the Planning/Zoning Commission regarding Petition #182. Carried by voice vote (5/0/1). Trustee Bailey moved, seconded by Trustee Wittenberg, to approve Ordinance #2014-16 granting a front yard variance for the property at 6449 Blackhawk Trail. Motion carried by roll call vote (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, Schnaufer, Walsh, Wittenberg

Nays: None

Absent: O'Laughlin

APPROVAL OF FINANCIAL REPORTS

Financial Report for the month ending June 30, 2014

Financial Report for the month ending July 31, 2014

Treasurer Steve Busa presented the financial report for the months ending June 30, 2014 and July 31, 2014. For the month of June, he noted: total revenues were \$241,077.75; expenditures were \$252,318.91 and fund balances in all accounts at the end of June were \$1,499,151.55. For the month of July: total revenues were \$3,159,288.83; expenditures were \$544,039.33 and fund balances in all accounts at the end of July were \$3,930,483.08. Trustee Schnaufer moved, seconded by Trustee Hinshaw, to approve the financial report for the months ending June 30, 2014 and July 31, 2014 as presented by Treasurer Busa. Motion carried by roll call vote (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, Schnaufer, Walsh, Wittenberg

Nays: None

Absent: O'Laughlin

Trustee Hinshaw requested more detailed information on the legal expense statements from counsel. Counsel Ramello stated he is providing what is directed by the Village.

APPROVAL OF BOARD MEETING MINUTES

Minutes of the Special Board Meeting – June 26, 2014

Minutes of the Regular Board Meeting – July 10, 2014

After review of the special Board meeting minutes, Trustee Schnaufer moved, seconded by Trustee Wittenberg, to approve the June 26, 2014 special meeting minutes, as amended. Motion carried by voice vote (5/0/1). After review of the regular Board meeting minutes, Trustee Bailey moved, seconded by Trustee Walsh, to approve the July 10, 2014 regular meeting minutes, as presented. Motion carried by voice vote (5/0/1).

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE – AGENDA ITEMS ONLY

None

AGENDA ITEMS (DISCUSSION AND A POSSIBLE VOTE MAY TAKE PLACE)

1. Resolution Authorizing the Execution of an Agreement between the Village of Indian Head Park and the Acacia Association for the 2014 Road Improvement Project and Authorizing Change Order Number One for the 2014 Road Project.

After the road bond was approved, Mayor Andrews contacted representatives of the Acacia Association and Ashbrook to find out if there were any driveway projects planned for the summer to postpone until the road project was completed. The Acacia parking areas were discussed which is private property and a common element of the Association. The purpose of the resolution and agreement is so the work could be completed while the contractor is working on the road program at the Association's expense at an agreed amount for paving to receive pricing based on an economy to scale as part of the Village program.

Trustee Walsh moved, seconded by Trustee Bailey, to approve Resolution #R8-14-1, as presented. Motion carried by roll call vote (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, Schnaufer, Walsh, Wittenberg

Nays: None

Absent: O'Laughlin

2. Street Program Update and possible modification.

Mayor Andrews reported through his efforts last year he was informed by Dave Vandervelde from Burke Engineering and is pleased to announce the Village will receive a \$536,000 funded grant for street paving that can be used beginning July 1st of this year (four streets are specified: Arrowhead Trail, Ashbrook Lane, Glenbrook Lane and Edgebrook Lane). The grant money has not yet been received and the paperwork needs to be filled out by the engineer. The road bond fund can be reimbursed and the money from the grant can be used for other streets and other work or some funds may be allocated for road depreciation. Trustee Wittenberg asked the grant information be incorporated in the infrastructure maintenance plan. The Board discussed that cul-de-sacs in Ashbrook were not paved because they were not part of the street plan and the road program contractor also agrees the cul-de-sac areas do not need work. The work on Vine Street will be delayed until it is determined what will be developed with the properties that have recently been sold in that area. Funds can be reallocated for crackseal, mill and overlay work as determined by the Village Engineer in order of priority.

Trustee Hinshaw moved, seconded by Trustee Wittenberg, to direct Christopher Burke Engineering to inform Central Blacktop to postpone work on Vine Street pending further input from the Village with Vine Street scope of work to be removed from the contract without any penalties. Carried by roll call vote. (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, Schnaufer, Walsh, Wittenberg

Nays: None

Absent: O'Laughlin

Updates about the road program will be posted periodically on the Village website.

3. Ordinance Amending the Municipal Code Regarding Minimum User Charges and Non-Residential Charges for Sewer Service.

The Board discussed an increase in the sewer charge that was recommended by the Finance Committee to generate an additional \$24,000 in revenue and to help pay for inspections to the storm system required by the Water Reclamation District. Trustee Schnauffer moved, seconded by Trustee Wittenberg, to approve Ordinance #2014-17, as presented. Carried by roll call vote (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, , Schnauffer, Walsh, Wittenberg
Nays: None
Absent: O'Laughlin

4. An Ordinance Amending Chapter 3.30 of the Indian Head Park Municipal Code Regarding Statutory Freedom of Information Act Fees.

The Board discussed updates to Chapter 3.30 of the Indian Head Park Municipal Code that needs updating to reflect the proper fee schedule due to the F.O.I.A. Act and our statutory act to comply with rates that have changed. Trustee Bailey moved, seconded by Trustee Schnauffer, to approve Ordinance #2014-18, as presented. Carried by roll call vote (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, Schnauffer, Walsh, Wittenberg
Nays: None
Absent: O'Laughlin

5. Amendment to the Village Budget to Add a Line Item of \$25,000 for Road Depreciation and \$5,000 to allow for four additional issues of Smoke Signals.

The Board approved funding in the budget for a quarterly Smoke Signals. The Board discussed there may be more issues of the newsletter needed to inform residents of occasional items that may come up where residents need to be informed through on-line and through a mailing. Trustee Wittenberg mentioned there is a need to save for infrastructure improvements as well as road depreciation and water infrastructure. Trustee Schnauffer moved, seconded by Trustee Walsh, to amend the Village budget to add a line item of \$25,000 for road and infrastructure depreciation and \$5,000 for four additional issues of Smoke Signals. Carried by roll call vote (4/1/1). Carol Coleman stated she supported Smoke Signals since there is a large senior population that does not have Internet but relies on reading about the news in Indian Head Park through the mailing to keep people informed.

Ayes: Trustees: Bailey, Schnauffer, Walsh, Wittenberg
Nays: Hinshaw
Absent: O'Laughlin,

6. Police Vehicle Maintenance or Replacement

Chief Brooks summarized previously the discussions that took place before the Board regarding the condition of all police vehicles within the Police Department fleet. The Board authorized the purchase of one vehicle which has been ordered. There is a need for one more vehicle due a Dodge Charger that needed \$7,500 in maintenance with 113,000 miles and needs to be replaced since more maintenance is needed. Chief Brooks asked for approval to put the funds towards purchase of a new second vehicle or allocate the budget funds to maintenance. Mayor Andrews stated the Board has budgeted for two police vehicles. Trustee Hinshaw moved, seconded by Trustee Walsh, to direct Police Chief Brooks to purchase a second police vehicle through a three year lease. Carried by roll call vote (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, Schnaufer, Walsh, Wittenberg

Nays: None

Absent: O'Laughlin

7. Resolution Providing for the Submission to the Electors of the Village of Indian Head Park at the General Election on November 4, 2014 an Advisory Question of Public Policy Whether the Village of Indian Head Park should sell the Village's Heritage Center.

The Board previously discussed the Heritage Center and it is time to ask residents for their input through an advisory question on the November ballot. There is also a vacant lot as part of this property that is included with the Heritage Center that needs to be considered. Trustee Hinshaw asked that all costs for the Heritage Center be provided to the public before the referendum. Anne Bermier stated there is a lot of history of the Heritage Center and in the past the building was utilized by scouts, book clubs and an open house for a new author who lives in Indian Head Park. Trustee Bailey moved, seconded by Trustee Wittenberg, to approve Resolution #R8-14-2, as presented regarding the Heritage Center. Carried by roll call vote (4/1/1).

Ayes: Trustees: Bailey, Hinshaw, Schnaufer, Wittenberg

Nays: Walsh

Absent: O'Laughlin

8. Resolution Providing for the Submission to the Electors of the Village of Indian Head Park at the General Election on November 4, 2014 a Question of Public Policy Whether the Village should Impose Term Limits on Elected Officers.

The Board previously discussed term limits for elected officials, terms can be limited by people voting at the polls, there is an election every two years, there have been many times over the years when there was no one running for offices to oppose any candidates and it is hard finding people willing to serve.

Trustee Wittenberg moved, seconded by Trustee Hinshaw, to approve Resolution #R8-14-3, as presented regarding term limits for elected officers not to exceed three terms Motion did not pass.

*Ayes: Trustees: Hinshaw,
Nays: Bailey, Schnauffer, Walsh, Wittenberg
Absent: O'Laughlin*

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

Anne Bermier thanked the contractors working on the road program in the Village. Mr. Metz asked if the minutes of the executive session will be released from the February meeting. Mayor Andrews stated the transcript portion of the closed session minutes that are public will be released.

ADJOURNMENT

There being no further business to discuss, Trustee Schnauffer moved, seconded by Trustee Bailey, to adjourn the regular Board meeting at 10:15 p.m. Motion Carried by voice vote.

Submitted by,
Joseph V. Consolo, Village Clerk
Kathy Leach, Recording Secretary